

South Jordan City Job Announcement



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|----------------------|-------------------------|-----------------------|-------------------------------|----------------|-----------|
| Position: | Greenskeeper | Salary: | \$18.46-\$23.08 DOQ | Status: | Full-time |
| Department: | Administrative Services | Supervisor: | Golf Professional/Manager | | |
| Opening Date: | 5/4/2016 | Closing Date: | 5/11/2016 by 5:00 p.m. | | |
| Work Hours: | Varies | Work Location: | South Jordan City Golf Course | | |

Special Notices:

Interested candidates must complete and submit a South Jordan City application and current resume to Human Resources either through the website, www.sjc.utah.gov or in person by the listed deadline.

GENERAL PURPOSE

Perform professional duties in managing, supervising, staffing, scheduling and conducting maintenance programs at Mulligan's Golf and Games.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Bachelors Degree required in Recreation Management or other related field. Masters Degree or M.A. preferred;
AND
- B. Four (4) years of experience in related field

2. Special Qualifications:

Valid Utah Class D Driver License
Current Certified Applicators License

3. Knowledge, Skills, and Abilities:

Knowledge of operation procedures of golf operations, recreational facilities or other comparable facilities. General knowledge and background of golf and recreational programs. General knowledge and experience in planning, prioritizing, and organizing a complex workload.

Excellent public relation skills and communication skills.

Ability to operate a personal computer and Microsoft products.

Ability to establish and maintain effective working relationships with co-workers, the public, news media and other departments and agencies; ability to follow written and oral instructions; ability to create effective working relationships with employees and the public. Ability to write reports, business correspondence and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers and general public.

4. Working Conditions:

Incumbent of the position generally performs in an outdoor environment. Moderate exposure to elements such as heat, cold, dampness, fumes, noise, dust, or grease; Tasks require variety of physical activities, such as walking, standing, stooping, sitting, reaching, lifting, etc. Talking, hearing and seeing are essential to the performance of the job. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, critical thinking and creative problem solving. Frequent local travel required in normal course of job performance.

NOTE: A complete list of essential functions and minimum requirements of this position may be viewed on the job description, which is located online <http://www.sjc.utah.gov/HR-JobOpenings.asp>. To request accommodation under Americans with Disability Act please contact the City's EEO Program Manager at 801-254-3742 ext. 1852.

It is the policy of the City of South Jordan to provide equal employment opportunity in City government for all persons; to prohibit discrimination in employment on the basis of race, color, sex, national origin, religion, age, marital status, pregnancy, genetics, or disability.